

Guidelines for Authors

Conference Paper Format

Only papers written in Ukrainian, Polish or English will be considered.

Electronic version of the conference paper manuscript should be up to 5 pages, filling the last page at least 75%, typed in Microsoft Word text editor (* doc, * rtf), 14-point Times New Roman font, with line spacing 1.5. The papers should be written on A4 paper format with the following margins: top, bottom, left and right – 2.0 cm and paragraph indent 1.25cm. Do not use page numbering or hard return, do not archive, do not disable editing.

The first line is the paper title (bold type, all capitals, centered); *the second line* – author’s full name (bold type, italics, centered); *the third line* – name of the institution represented by the author (italics, centered); *the fourth line* – city, region, country (italics, centered).

The list of references (up to five sources) should be provided after the main text body (rubric **References**) following the State Standard of Ukraine DSTU 8302:2015 ‘Information and Documentation. Bibliographic References. General Requirements and Rules of Compilation’; or in accordance with the requirements of the APA style.

All references in the text should be indicated by square brackets with the number of a source in the list of references and comma-separated page numbers, for example [1, pp. 34–36].

Please name your conference paper manuscript with the author’s surname and the number of the conference theme section. For example, if you choose the first theme section (Humanitarian component as an important link in training a competitive professional within the context of the contemporary labor market needs): *Petrov_confpaper_1*.

Conference Paper Sample

SPEAKING AS A MANAGER’S PROFESSIONAL BUSINESS CARD

Larysa Lysak

Donbas National Academy of Civil Engineering and Architecture

Kramatorsk, Donetsk region, Ukraine

Conference paper text [...]

References

1.

2.

Full Paper Format

Only papers written in Ukrainian, Polish or English will be considered.

Paper length: minimum 10 pages. The paper should be written in the Word text editor, 14-point Times New Roman font, with line spacing 1.5 on A4 paper format with the following margins: top, bottom, left and right – 2.0 cm and paragraph indent 1.25cm. Do not use page numbering or hard return, do not archive, do not disable editing.

There is UDC in the left top corner (bold type); in the right top corner – author's/authors' name(s) (bold, italics), name of the institution represented by the author, city, region, country (italics); the full paper title (bold, all capitals, centered).

The list of references (up to five sources) should be provided after the main text body (rubric **References**) following the State Standard of Ukraine DSTU 8302:2015 'Information and Documentation. Bibliographic References. General Requirements and Rules of Compilation'; or in accordance with the requirements of the APA style.

All references in the text should be indicated by square brackets with the number of a source in the list of references and comma-separated page numbers, for example [1, pp. 34–36].

Please name your full paper manuscript with the author's surname and the number of the conference theme section. For example, if you choose the first theme section (Humanitarian component as an important link in training a competitive professional within the context of the contemporary labor market needs): *Petrov_confpaper_1*.

Full Paper Sample

UDC378.147

Larysa Lysak, Vita Hryhorieva
*Donbas National Academy
of Civil Engineering and Architecture,
Kramatorsk, Donetsk region, Ukraine*

**THE USE OF THE PADLET VIRTUAL BOARD IN TEACHING
HUMANITIES IN HIGHER EDUCATION INSTITUTIONS**

Abstract. 600–700 words. (TNR 14 pt. justified alignment, spacing 1,5)
Abstract should outline the purpose of the paper, research methodology, main results.

Keywords: *key word, key word, key word (max 5–8 key words).*

Full paper text [...]

References (TNR 14pt., bold, centered)

1.
2.